



TRUSTEE INFORMATION PACK

TRUSTEE ROLE REQUIRED:

Buildings and Facilities Management Experience

Who We Are and What We Do

North Tyneside Art Studio (NTAS) is a creative health organisation that supports people and communities across North Tyneside to use art and creativity to improve their mental health and wellbeing.

Our referral-based Studio supports adults with diagnosed mental health conditions through a structured 12-month Arts for Mental Health programme. Referrals come through Primary Care Networks and Social Prescribing.

Our open-access Creative Community Programme runs across multiple sites in North Tyneside. Weekly creative activities strengthen community connection and reduce loneliness and isolation.

We also work in collaboration with the Local Authority, organisations, and charities to use creativity to support people in specific areas of need, including drug and alcohol addiction recovery, eating distress issues, neurodivergence, and emotional regulation challenges.

Where We Are Now

NTAS is entering a significant new chapter in its 35-year history. We have secured our first permanent home: a 50-year lease on a building that will become our Creative Community Hub and provide a long-term base for our services and the wider community.

It will be the home of our Referral-based Studio, provide an additional location for our Community programme, as well as offering affordable space for local groups, charities and organisations.

The Role

We are seeking a strategic and forward-thinking Trustee with expertise in Buildings and Facilities Management (current or retired). As we look to settle into our new Creative Community Hub and the world of managing a building, your professional insights will be crucial in ensuring our physical assets are safe, compliant, and optimised to support our mission.

We welcome applications from individuals with knowledge and experience of:

- Facilities management, property development, surveying, or building compliance.
- Knowledge of health and safety regulations or building compliance legislation.
- Budgeting for capital works and building maintenance.
- A strong commitment to NTAS's values and objectives.

Purpose and Main Responsibilities

To work with other Trustees to form an effective, accountable governing body which provides leadership for the organisation's activities and performance.

To ensure that North Tyneside Art Studio complies with its Memorandum and Articles of Association, charity law, company law, and any other relevant legislation or regulations.

To contribute to the strategic direction of North Tyneside Art Studio by setting overall policy, defining goals, and regularly reviewing performance. To act in the best interests of North Tyneside Art Studio at all times.

Specific duties:

- To attend North Tyneside Art Studio board meetings (usually quarterly).

- To contribute in other ways to the work of North Tyneside Art Studio, depending on the individual's skills, interests, contacts, and experience (the Chair to discuss with each Trustee at the outset and review annually).
- To ensure the financial stability of North Tyneside Art Studio.

Public role:

- To be an ambassador for North Tyneside Art Studio in the wider community.
- To introduce new contacts to North Tyneside Art Studio from your personal and professional network.
- To attend North Tyneside Art Studio events whenever possible and participate actively, if requested.
- To participate, as appropriate, in national networks in order to contribute to your development and place the work of North Tyneside Art Studio in a wider context.

Person Specification:

- Commitment to the vision, mission and values of North Tyneside Art Studio.
- Understanding of and commitment to equal opportunities.
- Ability to work effectively as part of a team.
- A willingness to take an active part in running North Tyneside Art Studio.
- Integrity.

- Strategic vision.
- Good independent judgement.
- An ability to think creatively.
- An understanding and acceptance of the legal duties and responsibilities of trusteeship.
- A willingness to sit on sub-committees relevant to skills and experience.

Terms

Appointments are for 3 years initially, with an option of up to two further terms. This is a voluntary role but reasonable expenses can be claimed.

How to Apply

Please send a copy of your CV and a short statement outlining your suitability for the post advertised, via email to info.ntartstudio@gmail.com. Informal conversations welcome.

We actively encourage applications from individuals of all backgrounds to ensure our board reflects the diverse community we serve.

